



Peggy's Cove Commission Meeting
Meeting Minutes
Wednesday, April 19, 2023 (Apr 13 Pt. 2)
9:00 – 11:00 a.m.
Via Teams/Conference Call

Members in Attendance:

Nicole Campbell – Chair
Maria Bartholomew - Vice Chair
Karren Fader
Jeannie Chow, Dept. of Economic
Development
Pam Lovelace, HRM Councilor

Christina Lovitt – Dept. of Municipal Affairs and Housing
Graham Fisher – Dept. of Municipal Affairs and Housing –
non-voting member

Regrets: Judy Dauphinee, David Mitchell, Dept. of Economic Development – non-voting member

Agenda Items

1. **Call to Order** – Chair Campbell called the meeting to order at 9:02 a.m.

2. **Agenda**

Agenda from April 13 ended at item 5, so the meeting resumed at item 6 after a short recap was provided by the Chair.

Meeting resumed at Item 6 on the April 13 Agenda.

6. **Development Permit Applications**

- PC DP 2023-2 – request for Commercial zoning confirmation – letter prepared to confirm property is commercial. – letter Approved.

Motion to send approved letter to Neil Edwards. **Upon motion and duly seconded**, the Commission majority approves to send letter. **Motion carried.**

5. **Land Use By-Law**

5.2 Bylaw clarity discussion following receipt of DED Deputy Minister letter.

- It was agreed that all Commissioners understand that the current Land Use Bylaw (LUB) still stands.

- It was also agreed that it was decided that applications for rezoning/LUB Amendments would be included as part of the LUB review process underway, as the steps to move through a separate process would take longer than the LUB review process.

5.3 It was agreed that a one-pager containing the PCC LUB approval steps will be posted to the PCC website as a resource to the community. The DED process step map will be used as a guide.

Motion to prepare and post a one-page document containing the PCC LUB approval steps to the PCC website. **Upon motion and duly seconded**, the Commission majority approves to prepare and post a one-page document. **Motion carried.**

5.4 UPLAND's LUB draft summary document of March 9 has been posted, with recent edits, to the website as of April 19 (document dated April 27th). The LUB website www.peggyscovelub.ca is linked to PCC site and updated as of April 19 in preparation of the Community Meeting on April 27.

7. PCC Communication

- a. Newsletter
 - i. Commissioners reviewed the draft and provided edits to update the text.
 - ii. It was suggested to include the upcoming AGM
 - iii. It was agreed that an updated version will be circulated to the Commission for an e-vote in order to finalize the document and then it can be posted to the PCC website.
- b. Annual General Meeting
 - i. New date has been proposed as June 8.
 - ii. Notice needs to be sent out to public at least 30 days in advance.
 - iii. Once a location is secured that will house a large crowd it can be advertised in the newsletter.
 - iv. Site locations were suggested and will be investigated.

8. PCC meeting recording

- a. It was determined that the intent and use of the recordings must be clear and clarification of its use be placed in any Governance documents if it is to be used.
- b. It was noted that all Commissioners must give consent to being recorded before this tool is used.
- c. Request was made to inquire with DED as to ownership of recording, FOIPOP etc.
- d. Further discussion was deferred to the May 11 meeting.

9. Correspondence – since last meeting

- a. Outgoing – 3 were recorded
- b. Incoming – 13 were recorded.

It was decided to carryout a discussion on incoming items, Chair Campbell recused themselves and left the meeting at 10:04 a.m. and quorum was maintained. Vice Chair Bartholomew assumed the Chair.

- First item discussed was a letter received regarding 154 Peggy's Point Road acknowledging the deck is not compliant and modifications will be made. A decision was made that a response from PCC should be sent acknowledging their advisement.
- c. PC DP 2023-3 Seasonal outdoor restaurant deck and PC DP 2023-4 120 & 128 Peggy's Point Road request to open for 2023 summer season. -- Two applications were submitted too late for review and discussion by the Commission at this meeting. Letters will be drafted and sent to the applicants advising that a decision will be provided after May 11/23 meeting.

Commissioner Campbell returned to the meeting at 10:12 a.m. and resumed the Chair.

10. New Business - NIL

- a. Special Meeting April 5, 2023 Minutes approval – the Minutes had been circulated to the Commission for review.
Motion to Approve the April 5, 2023 Minutes. **Upon motion and duly seconded**, the Commission majority approves the Minutes as presented. **Motion carried.**

- b. A meeting should be set that follows the April 27 Community Meeting to discuss the feedback with the Consultant. Potential date is May 2 at 3 pm. Consultant will be requested to collect the session results and share with Commission prior to May 2 in order to review and then discuss at the meeting. Date needs to be checked with consultant’s calendar.

- c. Next regular PCC meeting will be held at its regular time of 3:00 – 5:00 pm.

11. Adjournment

Meeting adjourned at 10:29 a.m.

Next meeting – May 11, 2023 (3:00-5:00 pm)

DRAFT