



## Peggy's Cove Commission Meeting

### Meeting Minutes

Thursday, Sep 8, 2022

3:00 – 5:00 p.m.

Via Teams/Conference Call

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#### Members in Attendance

Nicole Campbell – Vice Chair  
Karren Fader  
Maria Bartholomew  
Judy Dauphinee

Christina Lovitt – Dept. of Municipal Affairs and Housing  
Pam Lovelace, HRM Councillor  
Graham Fisher – Dept. of Municipal Affairs and Housing – non-voting member

#### Regrets:

Jeannie Chow, Dept. of Economic Development  
David Mitchell, Dept. of Economic Development

#### Agenda Items

1. **Call to Order** – Vice Chair Campbell called the meeting to order at 3:06 p.m.

##### 1.1 Approval of Agenda

**Motion** to approve September 8, 2022 Agenda with the following additions: Addition of Overview of Application PC DP 2022-1 before item #4. ***Upon motion and duly seconded***, the Commission approves to adopt the agenda as presented. ***Motion carried.***

##### 1.2 Approval of Minutes

**Motion** to approve the October 14, 2021 Minutes, ***upon motion and duly seconded***, the Commission approves the minutes as presented. ***Motion carried.***

1.3 **Review of Action items** (moved to follow #9 PC Commission's Governance document)

#### 2. Nomination of Chair and Vice Chair

- Motion to nominate Nicole Campbell as Chair. Nomination accepted and ***upon motion, duly seconded***, the Commission approves the appointment.
- Motion to nominate Maria Bartholomew as Vice Chair. Nomination accepted and ***upon motion, duly seconded***, the Commission approves the appointment.

#### 3. Letter to community re PCC resuming its duties - tabled

- Item was ***tabled*** to next meeting as Navigator was unable to attend the meeting and provide update.
- A letter will be prepared to the community advising of PCC resuming activity.

#### 4. Preliminary information related to development permit PC DP 2022-1

- Discussion took place on the development permit process between HRM and PCC. It was noted that the usual process for a 'PCC DP' is applied for first then that document is used to support HRM building permit application.
- It is noted that the hiatus of the PCC delayed incoming applications' review.
- It was noted that future discussions are needed on clarifying development permit requests

for interior only renovations.

- It was noted that the revised LUB will be available in the near future.

#### 5. PC DP 2022-1 Review

- Review and discussion place on application that contained three inter-related submissions.
- Continued discussion was deferred to next meeting with solicitor in attendance.
- Solicitor will be invited to next meeting to assist in discussion.

#### 6. Role of Economic Development - tabled

- Brief overview provided which outlined the roles carried out by participants in PCC. Discussion was tabled to next meeting in order to discuss further.
- Request made to circulate document.

#### 7. Develop Nova Scotia Advisory Committee

- No meetings have been held. Commissioner will reach out to DNS to inquire about status going forward.

#### 8. Land Use By-Law Review

- It was noted that Upland Consultants have planned a Steering Committee meeting for Sep 12/22 to review work to-date.

#### 9. Governance Document – partially tabled

- It was noted that the active version is posted.
- A comparison review of the document's edits was provided for discussion. It was decided to table the discussion when further context is available.
- The 'Email Voting Policy' section - was **Approved**
- The 'Complaints Policy' section – was **Deferred**

#### 10. Review of Action Items

- Current status was provided on the action items from Oct 2021.

#### 11. Correspondence

- An extensive list of incoming correspondence received since the last meeting in Oct 2021, was presented and discussed. The Commission will diligently work towards providing responses.

#### 12. New Business

- Welcome to the new Commissioners.

#### 13. Adjournment

**Motion** to adjourn *upon motion, duly seconded*, Commission adjourns at 4:58 pm with no further business to discuss. **Motion carried.**

Next meeting – Nov 10, 2021 (3:00-5:00 pm)