



## Peggy's Cove Commission Meeting

### Minutes

Thursday, July 8, 2021

3:00 – 5:00 p.m.

Via Teams/Conference Call

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#### Members in Attendance

Nicole Campbell – Vice Chair

Janice Steeles

Karren Fader

Pam Lovelace, HRM Councillor

Gordon Smith – Dept. of Municipal Affairs

Guest: Pam Branton, Dept. of Justice

**Regrets:** Jeannie Chow – Dept. of Inclusive Economic Growth

Graham Fisher – Dept of Municipal Affairs – Non-voting member

**Absent:** Peter Richardson

#### Agenda Items

##### 1. Call to Order

Vice Chair Campbell called the meeting to order at 3:11 p.m. and welcomed guest Pam Branton, Dept. of Justice.

- **Approval of Agenda**

**Motion** to approve the July 8, 2021 agenda with addition food truck to #3 **upon motion, duly seconded**, the Commission approves to adopt the agenda as presented. **Motion carried.**

- **Approval of Minutes**

**Motion** to approve the June 10, 2021 minutes, **upon motion, duly seconded**, the Commission approves the minutes as presented. **Motion carried.**

- **Review of Action items**

- None to review

##### 2. Governance Document

- G. Smith presented an update to the document which included suggestions on a revised section on Conflict of Interest received from P. Branton, comments from Commissioners, and typos and numbering corrections.
- Section 10 - Conflict of Interest – the Commissioners and P. Branton discussed the suggested edits at length. G. Smith took note of the suggested edits.
  - 10. b. i – G Smith will redo.
  - 10. b iii –P. Branton will provide new language and will email to G. Smith.
  - 10. b vi. – P. Branton will provide new language and will email to G. Smith.

- G. Smith thanked P. Branton and the commissioners for the time and attention to this important document. He will update the edits and share for further comments.
- A suggestion was made for training in the area of conflict of interest as well as on-boarding training for commissioners. All agreed this would be a good idea.
- A suggestion was made for an annotated agenda to assist the commissioners in running a meeting.
- Vice Chair Campbell left the meeting at 4:08 pm and Commissioner Fader assumed the role of Chair.

### **3. Discuss mobile concessions/pop-up vendors in Peggy's Cove & Plan of Action**

- Extensive discussion occurred regarding the existence of mobile vendors unlawfully operating in the Cove. There was question around who enforces the bylaws in this situation. Would this enforcement be in the jurisdiction of HRM enforcement officers?
- K. Fader attended the June DevelopNS (DNS) Advisory Committee meeting and provided an update on their responsibilities as it relates to public area vs. private areas. DNS handles operations in the public area so they will handle monitoring and enforcement in 'public areas', residential or 'private areas' are not in their scope.
- P. Lovelace left the meeting during this conversation and the Commission dropped out of quorum.
- The commission discussed whether pop-up vendors had already been addressed by previous commissioners.
- G. Smith will draft a letter to send to any pop-up vendors and circulate P. Branton and then to the commission for their feedback.
- G. Smith will research and report back to the commission as to whether this had been previously addressed.

### **4. Develop Nova Scotia Advisory Committee**

- K. Fader attended the June DevelopNS (DNS) meeting and obtained clarity on the jurisdiction of DNS as it relates to public and private areas. DNS noted that they will be responsible for operations in the public spaces. They have a person on staff that currently handles monitoring and enforcement at all DNS properties. DNS will handle monitoring and enforcement in 'public areas'. Residential or 'private areas' are not in their scope.

### **5. Land Use By-Law Review**

- Deferred to August 12, 2021 meeting.

### **6. Correspondence**

7.1 Outgoing – NIL

7.2 Incoming

- West Dover Provincial Park Land - John Campbell email – deferred to Aug 12 meeting.
- Email from Eleanor McCain and Paul Hansen
  - G. Smith will draft a response letter and invite them to the Aug 12, 2021 meeting.

### **7. New Business**

- Email from DAAS Brothers Holdings Ltd. – request to operate a food truck at Peggy’s Cove.
  - It was agreed that G. Smith will draft a letter to DAAS Brothers Holdings noting that no food trucks are permitted at Peggy’s Cove as per the By-law.
- Expenses submission – deferred to August meeting.

## 10. Adjournment

**Motion** to adjourn *upon motion, duly seconded*, Commission adjourns at 5:19 pm with no further business to discuss. **Motion carried.**

Next meeting – Aug 12, 2021 (3:00-5:00 pm)