



Peggy's Cove Commission Meeting

Minutes

Thursday, July 9, 2020

3:00 – 5:00 p.m.

Via Teams/Conference Call

Members in Attendance

John Campbell – Chair

Gary Logan – Vice Chair

Aonghus Garrison

Peter Richardson

Jeannie Chow – Dept. of Business

Gordon Smith – Dept. of Municipal Affairs

Graham Fisher – Dept. of Municipal Affairs

Member Regrets

Matt Whitman – HRM Councilor

Agenda Items

1. Call to Order

Meeting was called to order at 3:05 pm

1.1. Approval of Agenda

Motion to approve the July 9, 2020 agenda *upon motion, duly seconded, Motion carried.*

2. Minutes – June 11, 2020 PCC meeting

Motion to approve the June 11, 2020 meeting minutes *upon motion, duly seconded, Motion carried.*

3. Declaration of Conflicts of Interest

None to declare

4. Develop NS Develop Permit Application – Washroom Facility

- Commissioner Smith reviewed and proposal in line with zoning – deferred to commission to provide a decision
- Bylaw states Provincial/Federal parties don't need approval – commission to review as a courtesy
- Since the province doesn't need Commission approval we wouldn't seek advice
Motion to accept application and approve as presented, *upon motion, duly seconded, Motion carried.*

5. Other Business

5.1 New Applications – no new applications received.

5.2 Correspondence

- No new correspondence received

5.3 Mobile Vending Follow-up re resolution from April 6, 2019

- Commissioner Smith shared the Statement of Work (SOW) for the Land Use Bylaw review and the opportunity to use Develop NS standing offer list to obtain three quotes for the work. Due to Covid-19 situation it was decided it was best to defer mobile vending policy as part of the new Land Use Bylaw–need completed prior to next tourist season 2021
- Chair to meet with incoming Chair to articulate on Commission’s behalf the need to have this issue dealt with as soon as possible

5.4 PCC Final Meeting/Team Transition

- Commissioner Chow updated the commission on the current ABC process – no decisions communicated to date – legislative requirements met on number of applications submitted.
- City Councilor position to carry on until municipal election called – reach out at that time to new incumbent with invitation to join Commission as a member
- Commissioner Logan recommends approving July 9th minutes before terms end and complete expenses prior to Aug 1st.
- Update website – current bios removed and caveat noting a transition in place through Aug./Sept. timeframe
- Commission to determine if another meeting required to handle any new applications/new business before August 1, 2020.
- Standing offer from former commissioners to meet with new Commission members on transition work going forward
- Chair extending a thank you to all Commissioners for their time and dedication over the last four years.

6. New Business

Land Use Bylaw Statement of Work

- Commissioner Smith provided SOW for the Land Use Bylaw review and recommended using the DNS standing offer process in place to expedite the process of appointing a consultant
- 2.1 Project Scope and Timeframes – clear and concise and easily interpreted language and clarity on home-based businesses and mobile vending
- Includes the need for enforcement and how to be carried out in future
- Engagement discussed and recommendation for a Steering Committee to be established consisting of (PCC Commission/Sr. Planner/Rep from DNS)
- Consideration of budget/funding discussed
- Send back comments to Commissioner Smith to complete SOW and recommendation of 3 consultants to provide to new Commission

7. Adjournment

Motion to adjourn – time 4:08 pm *upon motion, duly seconded, Motion carried.*